

2025 Indoor Parties Trappers – FAQ

We're so excited you've chosen Trappers for your party! Our team will do everything we can to make the day extra special for your family and friends and stress-free for you.

VENUE: If you have chosen the Large Room for your event, we will provide seating for up to 50 guests. If you have chosen the Small Room for your event, we will provide seating for up to 35 guests. Trappers will provide 2-3 banquet tables for the buffet and a table for the desserts. The tables will be covered with black table coverings.

COST: There is a room charge for the space for your event (\$125 for the Large Room, \$100 for the Small Room). This is a nonrefundable charge and **does not come off the final bill**. The area will be closed off to regular business and made private for your party. Beyond that, the cost of your party depends entirely on the menu you choose and how many guests you're expecting. We're happy to give you an estimate based on your proposed menu and estimated head count.

MENU: We now have a per person style menu for all parties on the patio (minimum 30 guests). You will get **2 hours** of replenished food based on your headcount. You can choose one of each category, 1 appetizer, 1 salad, 1 entrée, 1 side item, and 1 dessert with the base package and can be built up from there! With the per person style menu, you don't need to worry about ordering enough food. Your menu is due **14 DAYS** prior to the event and will lock in on a headcount **14 DAYS** before the event date! We want to be properly staffed for your event so that we can take the best possible care of you and your guests. If your menu and headcount is not turned in by the deadline, your menu choices may be limited, and it may impact our ability to schedule appropriately. We know it's sometimes difficult to know exactly how many people will be attending a gathering, but please do your best so we can be properly prepared. In the event many more guests show, we may be out of food and only able to replenish with items we always have here, pizza, wings, salad, or tenders and will have to adjust your menu/pricing. We will prepare to serve 10% over your final headcount. **IN THE INSTANCE YOUR EVENT GOES OVER THE ANTICIPATED HEADCOUNT (GREATER THAN 10% OF THE GIVEN HEADCOUNT) AN OVERGAGE FEE WILL APPLY TO YOUR EVENT.**

DRINKS: Our per person packages now include dispensers of lemonade, iced tea, water, and 4 Coca-Cola brand fountain sodas. If you would like to add coffee to your party, we will provide it by carafe.

NOTE: Our catering menu is updated annually. We will email a current menu and catering policies in the spring prior to your summer party.

DESSERTS: You may bring in any dessert items you wish – cake, cookies, cupcakes, candy, etc. All other food items must come from our restaurant. We are happy to cut your cake for \$2 per person.

PLATES/NAPKINS/SILVERWARE: We provide these items; however, you may wish to bring in colored plates and napkins that match your school colors. Many of our grad parties compromise and use our dishes for the buffet and bring in cake plates and napkins in their school colors for the dessert.

ALCOHOL: We offer multiple ways to purchase alcohol. You can have a cash bar for your guests, open a tab to add a few drinks, or purchase BASIC or PREMIUM drink packages. All bar tabs will be separate from the kitchen and food bill. Servers are not able to fill beer pitchers for you or leave out on tables for any guests to help themselves. Alcoholic drinks must be ordered from the customer to the bartender and proper ID is required. Any In House Bar Packages will have 8% sales tax and 7% administrative fee added to the bill.

DECORATING: You are welcome to put up any decorations you wish for the party. Please do not tape to our walls, we will have some painters tape if needed to help with the decorations. Remember to bring tacks, string, scissors, or other items necessary to help. ***PLEASE NO CONFETTI OR SPARKLERS***

OUTSIDE VENDORS: Outside vendors such as DJ's, singers/bands, photographers/photo booths and bounce houses are all welcome, just let our event coordinator know in advance (**14 DAYS notice**).

CONTRACT/DEPOSIT: Once you have reserved your party date and time with us, we require a signed contract, and the room charge paid within (3) days to hold the date. An 8% sales tax and 10% administrative fee will be added to the total cost of your bill the day of the party. This administrative fee is used to cover staffing, overhead, and other expenses. **This administrative fee will not be distributed as a gratuity/tip to the staff.** Tipping for great service is always appreciated. We will require a credit card on file to cover for excessive cleaning, damage, or loss to the business.

CANCELLATION / REFUND POLICY:

We will provide a **FULL REFUND** if given **MORE THAN 60 DAYS' NOTICE.**

We will provide **50% REFUND** when given **60 to 30 DAYS NOTICE.**

We will provide **NO REFUND WHEN GIVEN LESS THAN 30 DAYS' NOTICE.**

I UNDERSTAND AND AGREE TO THE TERMS SET FORTH IN THIS AGREEMENT

_____ DATE _____